

The Municipality of Mali Bukovec intends to award a works contract for the Reconstruction of a non-classified public roads in the Municipality Mali Bukovec - sections 1, 2, 3, which Standard advertisement for local open tender procedures (Summary) is published on 27/7/2011 under publication reference number: EuropeAid/131824/M/WKS on the EuropeAid website: <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?ADSSChck=1312198483745&do=publi.detPUB&searchtype=QS&orderby=upd&orderbyad=Desc&nbPubliList=15&page=2&aoref=131824>.

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## **WORKS PROCUREMENT NOTICE**

### **Reconstruction of a non-classified public roads in the Municipality Mali Bukovec - sections 1, 2, 3**

**Location** - Republic of Croatia, Varazdin county

#### **1. Publication reference**

3010511005/WKS

#### **2. Procedure**

Open

#### **3. Programme**

IPA

#### **4. Financing**

IPARD programme 2007-2013 Agriculture and Rural Development Plan

#### **5. Contracting Authority**

Municipality Mali Bukovec  
Pavleka Miskine 14  
42231 Mali Bukovec

## **CONTRACT SPECIFICATIONS**

#### **6. Description of the contract**

Reconstruction of unclassified public roads outside the urban area: the total length for the 3 sections is approximately 5,5 Km. Reconstruction will include a reinforced pavement structure that can assume the traffic load that is predictable for this type of road. Pavement width is 5,0 m wherever permitted. In sections where it is not possible a narrower road cross section (4,0 m or 3,0 locally) is accepted. Pavement will be constructed as a gravel road with load-bearing gravel layer (tampon and final) and where necessary an embankment supporting the road will be provided and installed. Drainage water from the pavement will flow into the surrounding terrain. In places where the road crosses an existing watercourse appropriate drain water piping will be installed.

#### **7. Number and titles of lots**

“Not applicable”

## **TERMS OF PARTICIPATION**

### **8. Eligibility and rules of origin**

Participation is open to all legal persons participating either individually or in a grouping (consortium) of tenderers which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see also heading 22 below). All works, supplies and services under this contract must originate in one or more of these countries. Participation is also open to international organisations. The participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

### **9. Grounds for exclusion**

Tenderers must submit a signed declaration, included in the Tender Form for a Works Contract, to the effect that they are not in any of the situations listed in point 2.3.3 of the **Practical Guide to contract procedures for EU external actions**.

### **10. Number of tenders**

Tenderers may submit only one tender per lot. Tenders for parts of a lot will not be considered. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot. Tenderers may not submit a tender for a variant solution in addition to their tender for the works required in the tender dossier.

### **11. Tender guarantee**

Tenderers must provide a tender guarantee of 7.538,54 EUR when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer(s) upon signature of the contract by all parties.

### **12. Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 10% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the Contracting Authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

### **13. Information meeting and/or site visit**

An optional information meeting on 08 August 2011 10:00 and site visit on 08 August 2011 12:00 will be held at, Municipality Mali Bukovec, Pavleka Miskina 14,42231 Mali Bukovec, contact person Darko Markovic, president.

The tenderer is strongly advised, but not obliged to attend the clarification meeting and to visit and inspect the site of the works and its surroundings for the purpose of assessing, at his own responsibility, expense and risk, factors necessary for the preparation of his tender and the signing of the contract for the works. Meeting must take place at least 21 days before the expiry of the deadline for submission of tenders

### **14. Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders.

## 15. Period of implementation of tasks

The period from contract signature or alternative date until the provisional acceptance is 9 months.

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## SELECTION AND AWARD CRITERIA

### 16. Selection criteria

The selection criteria should be clear and non-discriminatory and may not go beyond the scope of the contract

**“The minimum qualifying criteria for the sole tenderer include”:**

- (a) Tenderer must be a registered firm or natural person legally capable of carrying out the specified works.
- (b) The average annual turnover of the tenderer in the last 3 years (2008,2009,2010) must be equal to or exceeding 376.927,20 EUR and at least 263.849,04 EUR in each year
- (c) Tenderer must have access to sufficient credit and other financial facilities to cover the required cash flow for the duration of the contract. In any case, the amount of credit available must exceed the equivalent of 100.000 EUR
- (d) Tenderer must have approval for the performance of construction in accordance with Act on architectural and engineering services and activities in physical planning and building - group G
- (e) Tenderer must carry out at least 70% of the contract works by his own resources (equipment, materials, human and financial resources).
- (f) Tenderers key personnel: 15 employees, of whom:
  - Building site organisation manager, (1 person with 5 years working experience of the same or similar works according to the article 43 of the Act on Architectural and Engineering services and activities in Physical Planning and building (OG 152/08) and a "consent to perform the construction cherries investments - Group G)
  - civil works super intendent, (1 person with 3 years of working experience of the same or similar works according to the article 43 of the Act on Architectural and Engineering services and activities in Physical Planning and building (OG 152/08))
- (g) All key personnel to be mobilised for this project must have appropriate experience and proven qualifications relevant to works of a similar nature to this project as it is specified in the tender dossier volume 1, section 1. Instruction to tenderers sub clause 12.1.9
- (h) Tenderer, as a main works contractor, must have successfully completed 2 projects of the same nature and complexity comparable to the works concerned by the tender over the last five (5) years.

**“The joint venture/consortium as a whole (all members together) and the lead member must satisfy the following minimum qualifying criteria”:**

- (a) The average annual turnover of the Leader of Consortium/Joint venture in the last 3 years (2008, 2009 and 2010) must be equal to or exceeding 113.078,16 EUR but not less than 94.231,80 EUR for each of these years
- (b) Tenderer must be a registered firm or natural person legally capable of carrying out the specified works
- (c) The average annual turnover of the Consortium/Joint venture in the last 3 years (2008, 2009 and 2010) must be equal to or exceeding 376.927,20 EUR but not less than 263.849,04 EUR for each of these years
- (d) Tenderer must have access to sufficient credit and other financial facilities to cover the required cash flow for the duration of the contract. In any case, the amount of credit available must exceed the equivalent of 100.000 EUR
- (e) Tenderer must have approval for the performance of construction in accordance with Act on architectural and engineering services and activities in physical planning and building - group G
- (f) Tenderer must carry out at least 70% of the contract works by his own resources (equipment, materials, human and financial resources)
- (g) Lead member of joint venture/consortium has ability to carry out at least 50% of the contract works by his own means
- (h) Another member of joint venture/consortium must have ability to carry out at least 10% of the contract works by his own means
- (i) Tenderer, as a main works contractor, must have successfully completed 2 projects of the same nature and complexity comparable to the works concerned by the tender over the last five (5) years
- (j) All key personnel to be mobilised for this project must have appropriate experience and proven qualifications relevant to works of a similar nature to this project as it is specified in the Tender Dossier, volume 1, section 1. Instruction to tenderers, sub-clause 12.1.9.
- (k) Tenderers key personnel: 15 employees, of whom:
  - Building site organisation manager, (1 person with 5 years working experience of the same or similar works according to the article 43 of the Act on Architectural and Engineering services and activities in Physical Planning and building (OG 152/08) and a "consent to perform the construction cherries investments - Group G)
  - civil works super intendent, (1 person with 3 years of working experience of the same or similar works according to the article43 of the Act on Architectural and Engineering services and activities in Physical Planning and building (OG 152/08))

## 17. Award criteria

Award criteria are price. No derogation is allowed.

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## TENDERING

### **18. How to obtain the tender dossier**

The tender dossier is available from Municipality Mali Bukovec, Pavleka Miskine 14, 42231 Mali Bukovec, upon payment of 200 EUR on giro account 2484008-1825100004 Raiffaisen Bank for obtaining Tender Dossier, which excludes courier delivery. It is also available for inspection at the premises of the Contracting Authority, address as in point 5 above. Tenders must be submitted using the standard tender form included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to [opcina@mali-bukovec.hr](mailto:opcina@mali-bukovec.hr) or Municipality Mali Bukovec, Pavleka Miskine 14, 42231 Mali Bukovec (mentioning the publication reference shown in item 1) at least 21 days before the deadline for submission of tenders given in item 19. The Contracting Authority must reply to all tenderers' questions at least 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier will be published at the latest 11 days before the submission deadline on the EuropeAid website at <https://webgate.ec.europa.eu/europeaid/online-services/index.cfm?do=publi.welcome> and on the web page of the Paying Agency for Agriculture, Fisheries and Rural Development: [www.apprrr.hr](http://www.apprrr.hr).

### **19. Deadline for submission of tenders**

02/09/2011 at 12:00

Any tender received after this deadline will not be considered.

### **20. Tender opening session**

Tender opening session will be on 02/09/2011 at 13:00 Local Time at the premises of Municipality Mali Bukovec, Pavleka Miskine 14, 42231 Mali Bukovec, Croatia.

### **21. Language of the procedure**

All written communications for this tender procedure and contract must be in English.

### **22. Legal basis**

Regulation or other instrument governing the programme under which this contract is to be financed : EC Council Regulation No 1085/2006 of 17 July 2006 establishing an Instrument for Pre-Accession Assistance (IPA).